



Become a part of a dynamic team that is creating brighter futures for Georgia's foster children! Bloom Our Youth, Inc. (Bloom), a private foster care agency with offices in Fayetteville, Georgia, is seeking an energetic individual with a background in education to coordinate educational services for the children in our foster care program who are struggling academically.

There's no better feeling than showing up to work each day knowing you are making a difference in the lives of foster children. If you are passionate about helping kids in need, we would love to hear from you.

The Academic Support Specialist is responsible for providing comprehensive academic support to Bloom foster children experiencing learning loss and other academic challenges. Under the supervision of the Director of Foster Care Services, this individual will develop a comprehensive academic support framework to enhance the agency's ability to stabilize the academic well-being of foster children within their Bloom foster homes. This individual will provide academic guidance, advocacy, and oversight for a caseload of foster children who are experiencing learning loss and/or academic challenges to help stabilize and improve their academic success.

Your goals will include improving academic success, mitigating learning loss and reducing disruptions of the academic experience for foster children.

### **PRIMARY RESPONSIBILITIES:**

#### *Academic Case Management*

- Identify Bloom foster children who are experiencing learning loss and/or other academic challenges hindering their academic success
  - Receive and evaluate referrals from Bloom family care consultants and Bloom foster parents for foster children who are experiencing learning loss and/or other academic challenges
- Maintain a caseload of foster children who will benefit from academic support
- Utilize a strengths-based approach to plan, design, and implement *Individualized Academic Success Plans* with input from the child, child's school, teachers, foster parents, family consultants, legal guardian, or significant others.
- Communicate and collaborate with school administrators/staff, classroom teachers, foster parents, and family consultants
  - Serve as liaison between school administration, teachers, foster children, foster parents, and family consultants as needed

- Provide or coordinate academic support services and/or resources to foster children with mild/moderate/severe learning loss and/or academic challenges
  - Advocate on behalf of the child with school personnel, teachers, and those providing academic services
  - Advocate for and participate in IEP, 504, BIP, RTI, EIP, etc. meetings as needed to support academic success of foster children
  - Identify academic resources utilized in each county by the county board of education and individual school systems as needed
  - Conduct monthly visits with foster children in their foster home to provide ongoing assessment and assist in setting goals and priorities for academic growth and success
  - Document monthly visits in GA SHINES system; document all academic supports in GA SCORE system monthly
- Track student progress by measuring designated outcomes and completing quarterly academic progress evaluations, QAPE reports
- Maintain records of information about individual foster children's academic interventions and progress
- Maintain confidentiality of student records, following FERPA regulations
- Ensure foster children have the supplies they need for academic success
- Serve as a positive role model and mentor for foster children by supporting, encouraging, and offering academic guidance
- Provide academic counseling to foster children and foster parents
- Deliver workshops and presentations on topics such as study skills, time management, and test preparation as needed
- Participate in monthly team meetings to identify Bloom foster children in need of additional academic support
- Participate in individual supervision, case conferences, and staff meetings

#### *Volunteer Oversight*

- Recruit, train, and supervise volunteer tutors to provide tutoring services to foster children
- Coordinate the daily activities for tutoring services
- Manage Bloom Resource Library consisting of educational resources, parenting resources, and child well-being resources; distribute and collect resource materials as needed
- Oversee, monitor, and track tutoring activity
- Collect, organize, prepare, and maintain records, statistics, and reports related to tutoring services; prepare reports regarding total number of student hours and total number of tutor hours

**GENERAL EXPECTATIONS:** This is a full-time position requiring flexibility of schedule. Some weekends and nights required. Travel throughout south metro Atlanta area, Fayette County, and surrounding areas.

**REQUIREMENTS:** BA degree in education, Master's Degree preferred, with strong organizational and public speaking skills and three year's work experience in an educational position with at-risk, k-12 youth.