



**JOB TITLE:** Foster Care Family Consultant Supervisor

**REPORTS TO:** Foster Care Director

**REQUIREMENTS:**

Master's degree from an accredited college or university in social work, psychology, sociology, education, counseling or other human service or behavioral science field with a minimum of two years' experience in a child placement agency. One year of supervisory experience preferred. Must possess a current Georgia Driver's License, have reliable auto with liability insurance and be able to pass a variety of background checks, including but not limited to criminal records, motor vehicle, child abuse registry. Must have strong written and oral communication skills, computer efficiency, excellent analytical skills, be culturally competent and have an in-depth knowledge of the child welfare best practices.

**JOB DESCRIPTION:**

The Foster Care Supervisor provides ongoing leadership and a high level of guidance to Bloom social workers to ensure that program operations are in compliance with Bloom's policies and procedures, state regulations, accrediting, licensing and contract requirements. The supervisor oversees the day-to-day operations of foster care case management services including delivery of services, implementation of person-centered treatment plans, after-hours support, advocacy, client engagement, and regulatory compliance.

**PRIMARY RESPONSIBILITIES:**

- Serve as a mentor to the social worker team and model high standards of excellence and customer service.
- Provide onboarding and training to new social workers and identify any ongoing training needs of current staff.
- In consultation with the Foster Care Director, assign new foster families to Bloom Social Workers to ensure positive outcomes and safety for the children.
- Incorporate trauma-focused approaches to case management and coach staff to maintain a trauma focus.
- Provide advocacy and support to achieve safety, permanency and well-being for children within the agency and community.
- Accompany Bloom Social Workers on visits/meetings to provide feedback and support and serve as a sub in meetings when Bloom Social Workers have a scheduling conflict.

- Review and approve monthly reports, service plans, and other case management reports.
- Participate in new youth referrals by evaluating the best placement and case assignment. Supervise intake, placement, and discharge of foster children.
- Maintain compliance in GA SCORE, GA SHINES, and Asi-Ware processes
- Complete performance evaluations at required intervals for Bloom Social Workers
- Implement knowledge of licensing rules, accreditation standards, and DFCS contract obligations.
- Assist with referrals and resources for mental health services, developmental services, and other providers.
- Establish a formal process for case reviews and information transfer between agencies and referral sources that appropriately meets the needs of those agencies/professional referral sources to promote their professional involvement in the child's treatment.
- Ensure program maintains compliance requirements established by DHS, OPM, RCCL, accreditation programs and Bloom.
- Provide On-Call after- hours support to Bloom Social Workers and foster parents.
- Assist with child placing services including identifying and contacting an appropriate Bloom foster parent and coordinating arrangements between the state placement worker and the Bloom foster parent.
- Conduct individual supervision, case conferences, staff meetings, case planning meetings, and team meetings. May be asked to represent Bloom at community and civic functions to market the program.
- Maintain knowledge of current trends and developments in the field by reading appropriate books journals and literature and attending in-services, conferences, and workshops.
- Conduct discharge planning with Social Worker and ensure all client records are in compliance.
- Complete quarterly audits of all foster child records.
- Adhere to all mandated and critical incident reporting guidelines.
- Carry a small caseload for a short time during staff transitions.
- Participates in agency strategic planning, PQI, and other organizational activities as appropriate.
- Represent agency in advocacy and other activities related to the mission of the agency and their clients as appropriate.

**GENERAL EXPECTATIONS:** This is a full- time position requiring flexibility of schedule. Some weekends and nights required. Travel throughout the metro Atlanta area and surrounding areas.